STEM SUPPLIES

100% UNCONDITIONAL 100% SATISFACTION GUARANTEE

You won't find a more comprehensive guarantee!
If you are not satisfied with any STEM Supplies purchase for any reason at any time, contact us and we will replace the product, credit your account, or refund the purchase price. No hassles. No restocking fees. No kidding!

Step 1

Please enter the products you would like to order.

Item Number	Qty	Color (if needed)	Size (if needed)	Item Name	Unit Price	Total Price
					$	$
					$	$
					$	$
					$	$
					$	$
					$	$
					$	$
					$	$
					$	$
					$	$
				Additional Order Form (Enter quantity desired at left)	$ **FREE**	$ **FREE**

Shipping, Handling & Processing (SH&P)

Item Type	Delivery Location: 48 Contiguous States and regular Canada (non-remote)	Alaska and Hawaii	Canada Remote and all other locations
Items that ship parcel Delivered by FedEx van.	12% of merchandise total. $6.50 minimum	18% of merchandise total.	Determined at time of order. If you need the exact amount before you can get purchase approval, email or call us and we'll happily provide.
Items that ship via truck *See add'l charges below if your delivery address does not have an elevated loading dock. **Someone must be present at time of delivery to sign for shipment.	17% of merchandise total. $110 minimum	Determined at time of order. If you need the exact amount before you can get purchase approval, email or call us and we'll happily provide.	

***If you ordered an item that ships via truck, and you do not have an elevated loading dock, you must choose one of the three options below:**

Delivery Type	Description	Additional Charge
Lift-gate only delivery	Your shipment is delivered by a lift-gate equipped truck. Your product(s) are typically on a pallet(s). Your driver will lower your pallet or product from the truck to the parking lot surface closest to your building door as possible. You are responsible for transferring the delivery into your building.	$90
Threshold delivery	Your driver will safely lower your shipment from the truck to the parking lot, and then move it into your building, over the first threshold.	$250
Room / Location of choice delivery	Your driver will safely lower your shipment from the truck to the parking lot, then they will move it to a specific location of your choosing. Your order can be moved to a room inside your building (including up one flight of stairs), or to an outside location of your choice (playground, field, etc.)	$450

Step 2

Add shipping and tax

	Add SH&P Charges (see table at left)	$
☐	Add Sales Tax (If your organization is exempt from paying sales tax, we need a current copy of your exemption certificate)	$
☐	Add Liftgate Truck Delivery ($90)	$
☐	Add Threshold Delivery ($250)	$
☐	Add Room/Location Delivery ($450)	$
☐	Add Special Delivery (Call for quote)	$
	TOTAL	$

Step 3

Please check the box next to one of the following payment types and enter your payment information.

☐ Purchase Order

☐ Credit Card — Check one: ☐ Visa ☐ MasterCard ☐ Discover ☐ SmartPay

☐ Check

P.O. # _____

Credit Card Number _____ CVN _____ (3-digit code on back of card)

Billing Address _____

Name on Card _____

Signature _____ Exp Date _____

Make checks payable to STEM Supplies.

Step 4

Please enter the 5- or 6-digit Priority Code on the back of this catalog.

Priority Code

Step 5

Please enter Billing and Contact Information below.

Organization _____

Requisitioner's Name _____

Requisitioner's Title _____

E-Mail* _____

Phone ( ) _____ Fax* ( ) _____

Address _____

City _____ State _____ Zip _____

* Please include e-mail address or fax number so we can acknowledge your order when it is processed.

Step 6

Please enter Shipping Information below. ☐ Check here if same as Billing Information.

Organization _____

Attn: Name _____

Attn: Title _____

E-Mail _____

Phone ( ) _____ Fax ( ) _____

Address _____

City _____ State _____ Zip _____

Contact name and phone number if there are questions about your order.

_____

Step 7

Submit your order:

PHONE	1-855-826-4540 Outside the U.S. & Canada: 1-507-444-4254	ONLINE	stem-supplies.com	MAIL
FAX	1-855-826-5677 Outside the U.S. & Canada: 1-507-451-4755	E-MAIL	orders@stem-supplies.com	STEM Supplies 2525 Lemond St SW PO Box 998 Owatonna, MN 55060-0998